# Neat Software

### WORK SMARTER, NOT HARDER

Imagine all of your important files, always in your pocket. Whether it's a contract you scanned at the office, an e-receipt you forwarded, or a restaurant bill you snapped with your phone. With Neat, it's all together, always in sync, and always available.



#### Capture your data

It's fast and easy to get your items into Neat! Snap a photo with the Neat mobile app, email documents, import images, or scan with your Neat scanner or nearly any other scanner. \*Mobile app available for iOS & Android.

Manage your information anywhere

Neat keeps your files synced in the cloud and across your devices. Access your most up-to-date information on multiple computers, your mobile devices, or with any web browser. Share files, edit information, and create expense reports – from anywhere!

#### InDocument Identification (ID2)

Neat's powerful InDocument Identification Technology™ automatically extracts the key information from your documents, making your information useful and keyword-searchable. Plus, you can use our NeatVerify® service to make sure that your data was captured accurately!

# Secure backup & sync

Neat keeps your files up to date and securely backed up with 256-bit SSL encryption. Plus, we offer unlimited storage, so you can keep all of your data in one safe place.

## Enhanced sharing & collaboration

You can share individual files or entire folders with anyone, or add another user to your account for even better productivity. And, everyone can comment back and forth on shared items.

#### Reliable accuracy

Need to double-check the data automatically extracted from your documents? Our NeatVerify® service can do that for you – in just minutes! It's perfect for faded receipts or handwritten totals, such as a restaurant receipt with an added tip.

## THERE ARE MANY WAYS TO GET THINGS INTO NEAT



#### Nearly any scanner

Our software is compatible with almost all third-party scanning devices, including Panasonic, HP, Fujitsu, Epson and many others.\*



#### PDF import

Neat isn't just for scanned files it's for digital files, too. Simply drag and drop PDFs from your computer right into Neat.



# The Neat mobile app

Use your device's camera to quickly snap a photo of a receipt or other document.



#### Neat scanner

Image import

Our three powerful scanners make it easy to capture your documents.



Email

Forward emails and attached documents, including ereceipts, directly into your Neat account. Just like with PDFs, you can use the same drag and drop method to get your image files into Neat, too!

# WHAT'S YOUR PLAN?

Neat's Premium Software Plan comes with everything you need to manage your documents and expenses efficiently. See full feature set below.

	PREMIUM
Price / Month	\$14.99
Price / Year	\$119. <b>99</b>
hared Plan Users	2
nlimited Back-up & Storage	
obile, Web, Desktop Access	•
Document Identification	unlimited
eatVerify® Credits	30/month <sup>†</sup>
xpense Reports	•
ull Text Search	•
mail-In	
naring Options	•
asy Import & Export	
tegrates with ccounting Software	•
tegrates with x Software	
tegrates with RM Software	•

# Software + Mobile Specs

To get the most from Neat, we recommend the following:

- Microsoft® Windows 7 or higher (32 or 64-bit)
- Mac OS 10.7 or higher\*\*
- Pentium® IV 2.0+ GHz or faster (Dual Core recommended)
- 1 GB RAM required for installation; 2 GB available disk space highly recommended
- Neat mobile app available for both iOS and Android devices

\*Neat software is compatible with third-party devices that utilize TWAIN drivers, as well as Fujitsu ScanSnap.

\*\*Neat software is compatible with Mac OS X 10.7 and higher. However, if you are using a scanner connected to a Mac, go to neat.com/ImageCapture to see the current compatibility.

<sup>+</sup>Additional NeatVerify credits can only be added to Premium or Business Plans. Essential and Trial plans are not eligible to upgrade their NeatVerify plan. Go to shop.neat.com/ products/services/neatverify/ for more information

**neat** 

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